

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**September 16, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Jack Miller, Board member, presided. No other Board members were present.

Caroline Pruett and Linda Rhodenhiser appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

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Participants

1. Willie Warren  
File Number 2008-00886 (Disc.)  
NO DECISION MADE
2. Gabriel I. Timis  
t/a Timis Home Improvements  
File Number #2008-02325 (Disc.)  
NO DECISION MADE
3. Procraft of Virginia, Inc.  
File Number 2008-01732 (Disc.)  
NO DECISION MADE
4. Home Pro Remodeling, Inc.  
File Number 2008-01292 (Disc.)  
NO DECISION MADE
5. Thomas W. Garrett  
t/a Garrett Construction  
File Number #2008-02161 (Disc.)  
NO DECISION MADE

Brooke Taylor-Street – C

None

Greg Deathridge - R  
Peter Mercier -C

Sunil Ishairzay - R  
Kevin Stone - C  
Jamila Stone –C

None

6. C & R Unlimited, LLC  
File Number #2008-01559 (Disc)  
NO DECISION MADE

Tom Vojtek - C

7. C & R Unlimited, LLC  
File Number #2008-01671 (Disc)  
NO DECISION MADE

None

The meeting adjourned at 1:58 p.m.

#### BOARD FOR CONTRACTORS

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Robert M. Kirby, Chairman

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Jay DeBoer, Secretary

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Custodian of Records